

Dear All,  
**Leavers of 2020 and Parents**

We hope you are well and thriving in your new colleges and apprenticeships and that you have had a good (if odd) term? We do miss you and want to find a way of celebrating with you and sharing how proud we are of your achievements.

We are contacting you to **Arrange Collection of Your Exam Certificates, Records of Achievement and Art Work** and to let you know about our forthcoming **Virtual Presentation Evening**. We would be grateful if you could spread the word about these as whilst we have kept everybody's EduLink live it might not be something that everybody still checks.

We want to give you an opportunity to collect your certificates etc. in person - but also need this to be socially distanced and separate from our school day for Covid reasons. We are therefore asking you to collect them **One Form Group at a Time** over the next couple of weeks. As follows:

Thursday 3rd December 11.2  
Friday 4th December 11.1 (not a mistake - out of sequence due to staff availability)  
Monday 7th December 11.3  
Tuesday 8th December 11.4  
Wednesday 9th December 11.5  
Thursday 10th December 11.6  
Friday 11th December 11.7  
Monday 14th December - Catch-up session for those unable to collect previously.

Please collect them from the **KS3 Canteen** using the entrance by Nurture from the car park.

They will be available from **3.45pm to 5.00pm** on these evenings. Please do not arrive before 3.45pm so that we can ensure the majority of our pupils have left the site. Please wear a **face mask** and maintain **social distance**. We are asking that just one person (the pupil or their parent) comes into school. If you would like someone to collect these on your behalf (e.g. a parent or friend) they will need a **signed letter from you giving your permission**.

Normally we would have held a Presentation Evening to give you your exam certificates, some awards from school and to celebrate your achievements, but as this isn't possible we are putting together a **Virtual Presentation Evening** to be shared with you on our YouTube channel. We have already chosen the recipients of the awards and are currently filming the presentations. If you would like to send in a brief message for your Year Group or indeed a performance of a song to be included please send this into Mr. Crompton with the title 'Presentation Evening'. We look forward to sharing this event as a 'live reveal' as soon as it is ready and hopefully before we break up for Christmas. This is dependent on getting contributions in - so if you would like to contribute can we ask that you send it in by **11th December at the latest?**

We look forward to seeing you when you collect your certificates, ROAs and Art work and to celebrating you via our Presentation Evening.

With Best Wishes,  
Mr. McGlown, Mr. Crompton & Mr. Keating.