Archdiocese of Liverpool

Consultation on Proposed Changes to School Admissions Policies from September 2020

Background

1. The Admissions Code of Practice 2012 requires an admission authority to consult each time it proposes to make significant changes to its admission arrangements. The Archdiocese of Liverpool is co-ordinating a consultation process on behalf of the Governing Bodies that are the admission authorities of the schools listed in Appendix 1 of this document.

2. In accordance with the Admissions Code, a consultation period must run for a minimum of six weeks and take place between 1 October and 31 January. The process allows parents, other schools, local authorities and other interested stakeholders to raise comments or concerns about the proposed arrangements. This document is particularly for the attention of parents, other admissions authorities, the local authority and other local dioceses. **This consultation will run between 3 December 2018 and 25 January 2019.** Information on how you can respond can be found from paragraph 10 below.

Catholic Schools in the Trusteeship of the Archdiocese of Liverpool

3. It is expected that all schools within the Trusteeship of the Archdiocese of Liverpool - and those under other trusteeship that wish to do so - adopt a common admissions policy to fulfil the objectives of:

    - Ensuring that all of school Governing Bodies, as admissions authorities, are compliant with the current Admissions Code;

    - Supporting schools in admissions processes;

    - Ensuring that schools provide clear and consistent information to parents seeking a place at a Catholic school for their child, and;

    - Seeking to maximise the opportunities for Catholic siblings to access places in schools.

Proposed Changes to Admissions Policies

4. Oversubscription Criteria

    It is proposed to alter criterion 1 to include for children who have been in state care outside of England and ceased to be in state care. This change is in accordance with a request from the Department for Education for all admissions authority to give priority to such children. The changes to the primary school and secondary school oversubscription criteria is set out on page 3 of this document.

Existing Primary School Oversubscription Criteria

1. Looked After Children and previously Looked After Children.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parish or parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
8. Other children.

Existing Secondary School Oversubscription Criteria

1. Looked After Children and previously Looked After Children.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children attending one of the following Catholic Feeder Primary Schools in the parishes named in criterion 3 above [feeder primary schools listed]:
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Other children

Proposed Primary School Oversubscription Criteria

1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parish or parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
8. Other children.

Proposed Secondary School Oversubscription Criteria

1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children attending one of the following Catholic Feeder Primary Schools in the parishes named in criterion 3 above [feeder primary schools listed]:
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Other children

5. Explanatory Notes to the Admission Policy

It is proposed to provide additional clarity to a number of notes in the common policy, as set out in Table 1 below:

Table 1: Proposed Changes to Explanatory Notes

Note	Current Wording	Proposed Wording
a.	All applications will be considered at the same time and after the national closing date. Applications received after that date will be **treated as late applications** and will not be considered until **after** the main allocation of places has taken place.	All applications submitted before the national closing date will be considered equally and included in the Local Authority initial allocation of school places. Applications received after the national closing date will be processed in accordance with the [local authority's] admissions scheme for schools detailed in the [local authority's] admissions information booklets.
k.	If a child is a "summer born child", parents can request that the date their child is admitted to school is deferred to later in the school year. However, the child has to start school before the end of that school year.	If a child is a "summer born child", parents can request that the date their child is admitted to school is deferred to later in the school year. However, an application must be made for a place for the relevant September intake and the child has to start school before the end of that school year. Parents of children who are offered a place at the school before they are of compulsory school age can defer their child's entry until later in the school year or until their child reaches compulsory school age in that school year. Where entry is deferred, the school will hold the place for that child and not offer it to another child during the remainder of the school year. Parents cannot defer entry beyond the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted. Parents can also request that their child attends part-time until their child reaches compulsory school age. Parents of a summer born child, born between April and August, may choose not to send that child to school until the September following their fifth birthday. The expectation would be that parents

		have decided that their child miss the reception year and would be applying for a year 1 place, depending upon availability. A request for a full year deferral with a start in Reception would be considered to be an application to admit outside the normal age range (see below)
k.	If a parent wishes their child to be educated out of their normal school year (kept back a year), they must discuss this with the school before applying. However, the decision on this rests with the school (para 2.17 of the Admissions Code).	If a parent wishes their child to be educated out of their normal age group (e.g. if the child is gifted and talented or has experienced problems such as ill health or is a summer born child) they must discuss this with the school before applying for a place. The decision rests with the school as admission authority as per para 2.17 of the Admissions Code. If there is more than one application for an available place reference will be made to the oversubscription criteria.
g.	The published oversubscription criteria will be applied	The published oversubscription criteria for the relevant year group will be applied.

Schools Consulting on Changes to Admissions Policy

6. The Archdiocese of Liverpool is undertaking this statutory consultation process with all interested parties on behalf of the schools listed at Appendix 1 of this document. They are listed in local authority groupings with primary, infant and junior schools first and secondary schools following them. The eight local authority areas in which there are schools involved in this consultation are: Halton, Knowsley, Lancashire, Liverpool, Sefton, St Helens, Warrington and Wigan.

7. A copy of the proposed admissions policy for each school can be accessed via the following link and clicking on the school name. Schools are arranged by local authority grouping. If you require a hard copy of the document please ask for one at the school. The document will also be made available on each school's website.

   http://www.liverpoolcatholic.org.uk/schools/Admissions-Consultations.

School Consulting on Change to Planned Admission Number

8. The Governing Body of All Saints' Catholic High School in Knowsley wishes to consult on a reduction in the school's planned admission number (PAN) from 210 to 200 with effect from September 2020. This means that the number of places available for children in Year 7 in 2020 – and all subsequent Year 7 cohorts – will be 200. For children who already have a place at the school in other year groups there will be no change; the admission number for all other years remain at 210.

9. Further information on these proposals can be accessed via the link below and clicking on the school name. If you require a hard copy of the document please ask for one at the school. The document will also be made available on the school's website.

   http://www.liverpoolcatholic.org.uk/schools/Admissions-Consultations

How to Return Your Comments

10. This consultation is co-ordinated by the Liverpool Archdiocese on behalf of each of the individual schools named in this document. The consultation period will run between 3 December 2018 and 25 January 2019 and you are invited to submit comments in writing about the proposal above to: The Archdiocese of Liverpool, Education Department, LACE, Croxteth Drive, Sefton Park, L17 1AA. Alternatively you may wish to e-mail: aes@rcaol.co.uk. Comments should also be sent to the individual Chair of Governing Body at the school address.

11. Please submit any comments by Monday 28 January 2019. Following the consultation period each Governing Body will then need to meet before 28 February 2019 in order to formally determine the Governing Body's admission arrangements for the academic year commencing September 2020. Any subsequent objections will need to be made to the Office of the Schools Adjudicator by 15 May 2019.

Appendix 1 – Schools Consulting on Changes to Admissions Policy

Halton Local Authority

Our Lady of Perpetual Succour Catholic Primary School
St Basil's Catholic Primary School
St Bede's Catholic Infant School
St Bede's Catholic Junior School
St Gerard's Catholic Primary School
St John Fisher Catholic Primary School
St Michael's Catholic Primary School
Ss Peter & Paul Catholic College

Knowsley Local Authority

Holy Family Catholic Primary School, Cronton
Holy Family Catholic Primary School Serving the Community, Halewood
Our Lady's Catholic Primary School
Ss Peter & Paul Catholic Primary School
St Aidan's Catholic Primary School
St Albert's Catholic Primary School
St Aloysius' Catholic Primary School
St Andrew the Apostle Catholic Primary School
St Anne's Catholic Primary School
St Brigid's Catholic Primary School
St Columba's Catholic Primary School
St John Fisher Catholic Primary School
St Joseph the Worker Catholic Primary School
St Joseph's Catholic Primary School
St Laurence's Catholic Primary School
St Leo's & Southmead Catholic Primary School Serving the Community
St Luke's Catholic Primary School
St Margaret Mary's Catholic Infant School
St Margaret Mary's Catholic Junior School
St Marie's Catholic Primary School
St Mark's Catholic Primary School
St Michael & All Angels' Catholic Primary School
All Saints Catholic Centre for Learning
St Edmund Arrowsmith Catholic Centre for Learning

Lancashire Local Authority

Our Lady & All Saints Catholic Primary School, Parbold
Sacred Heart Catholic Primary School, Chorley
Ss Peter & Paul Catholic Primary School, Mawdesley
St Anne's Catholic Primary School, Leyland
St Anne's Catholic Primary School, Ormskirk
St Bede's Catholic Primary School, Clayton Green
St Catherine's Catholic Primary School, Farington
St Chad's Catholic Primary School, Whittle-le-Woods
St Edmund's Catholic Primary School, Skelmersdale
St Francis of Assisi Catholic Primary School, Skelmersdale
St Gregory's Catholic Primary School, Chorley
St James' Catholic Primary School, Skelmersdale
St John's Catholic Primary School, Burscough
St John's Catholic Primary School, Skelmersdale
St Joseph's Catholic Primary School, Anderton
St Joseph's Catholic Primary School, Brindle
St Joseph's Catholic Primary School, Chorley
St Joseph's Catholic Primary School, Withnell
St Joseph's Catholic Primary School, Wrightington
St Mary Magdalen Catholic Primary School, Penwortham
St Mary's Catholic Primary School, Chorley
St Mary's Catholic Primary School, Leyland
St Mary's Catholic Primary School, Scarisbrick
St Oswald's Catholic Primary School, Coppull
St Oswald's Catholic Primary School, Longton
St Richard's Catholic Primary School, Skelmersdale
St Teresa's Catholic Primary School, Penwortham
St Teresa's Catholic Primary School, Upholland
All Hallows Catholic High School, Penwortham
Holy Cross Catholic High School, Chorley
Our Lady Queen of Peace Catholic High School, Skelmersdale
St Mary's Catholic High School, Leyland

Liverpool Local Authority

All Saints' Catholic Primary School
Blessed Sacrament Catholic Primary School
Christ the King Catholic Primary School
Holy Cross Catholic Primary School
Holy Family Catholic Primary School
Holy Name Catholic Primary School
Holy Trinity Catholic Primary School
Much Woolton Catholic Primary School
Our Lady & St Philomena's Catholic Primary School
Our Lady & St Swithin's Catholic Primary School
Our Lady Immaculate Catholic Primary School
Our Lady of Good Help Catholic Primary School
Our Lady of the Assumption Catholic Primary School
Our Lady's Bishop Eton Catholic Primary School
Sacred Heart Catholic Primary School
St Ambrose Catholic Primary School
St Anne's Catholic Primary School
St Anthony of Padua Catholic Primary School
St Austin's Catholic Primary School
St Cecilia's Catholic Infant School
St Cecilia's Catholic Junior School
St Charles' Catholic Primary School
St Christopher's Catholic Primary School
St Clare's Catholic Primary School
St Cuthbert's Catholic Primary School
St Finbar's Catholic Primary School
St Francis de Sales Catholic Infant School
St Francis de Sales Catholic Junior School
St Gregory's Catholic Primary School
St Hugh's Catholic Primary School
St John's Catholic Primary School
St Matthew's Catholic Primary School
St Michael's Catholic Primary School
St Nicholas' Catholic Primary School
St Oswald's Catholic Infant School
St Oswald's Catholic Junior School
St Paschal Baylon Catholic Primary School
St Patrick's Catholic Primary School
St Paul's & St Timothy's Catholic Infant School
St Paul's Catholic Junior School
St Sebastian's Catholic Primary School
St Teresa of Lisieux Catholic Primary School
St Vincent de Paul Catholic Primary School
The Trinity Catholic Primary School
Archbishop Beck Catholic High School

Broughton Hall Catholic High School
Cardinal Heenan Catholic High School
St Julie's Catholic High School

Sefton Local Authority
All Saints Catholic Primary School
English Martyrs' Catholic Primary School
Great Crosby Catholic Primary School
Holy Family Catholic Primary School
Holy Rosary Catholic Primary School
Holy Spirit Catholic Primary School
Our Lady of Compassion Catholic Primary School
Our Lady of Lourdes Catholic Primary School
Our Lady of Walsingham Catholic Primary School
Our Lady Queen of Peace Catholic Primary School
Our Lady Star of the Sea Catholic Primary School
St Benedict's Catholic Primary School
St Edmund's & St Thomas' Catholic Primary School
St Elizabeth's Catholic Primary School
St George's Catholic Primary School
St Gregory's Catholic Primary School
St Jerome's Catholic Primary School
St John Bosco Catholic Primary School
St Mary's Catholic Primary School
St Monica's Catholic Primary School
St Patrick's Catholic Primary School
St Robert Bellarmine Catholic Primary School
St Teresa's Catholic Infant School
St William of York Catholic Primary School
Ursuline Catholic Primary School
Christ the King Catholic High School
Maricourt Catholic High School
Sacred Heart Catholic High School
Savio Salesian College

St Helens Local Authority

Corpus Christi Catholic Primary School
English Martyrs' Catholic Primary School
Holy Cross Catholic Primary School
Holy Spirit Catholic Primary School
St Anne's Catholic Primary School
St Austin's Catholic Primary School
St Bartholomew's Catholic Primary School
St John Vianney Catholic Primary School
St Julie's Catholic Primary School
St Mary's Catholic Primary School, Birchley
St Mary's Catholic Primary School, Blackbrook
St Mary's Catholic Infant School
St Mary's Catholic Junior School
St Peter & St Paul Catholic Primary School
St Teresa's Catholic Primary School
St Theresa's Catholic Primary School
St Thomas of Canterbury Catholic Primary School
St Augustine of Canterbury Catholic High School
St Cuthbert's Catholic High School

Warrington Local Authority

Sacred Heart Catholic Primary School
St Alban's Catholic Primary School
St Benedict's Catholic Primary School
St Bridget's Catholic Primary School
St Joseph's Catholic Primary School
St Lewis' Catholic Primary School
St Oswald's Catholic Primary School
St Paul of the Cross Catholic Primary School
St Peter's Catholic Primary School
St Stephen's Catholic Primary School
St Vincent's Catholic Primary School
St Gregory's Catholic High School

Wigan Local Authority

All Saints' Catholic Primary School
Holy Family Catholic Primary School, Boothstown
Holy Family Catholic Primary School, Platt Bridge
Our Lady Immaculate Catholic Primary School
Sacred Heart Catholic Primary School, Atherton
Sacred Heart Catholic Primary School, Hindley Green
Sacred Heart Catholic Primary School, Leigh
Sacred Heart Catholic Primary School, Springfield
St Aidan's Catholic Primary School
St Ambrose Barlow Catholic Primary School
St Benedict's Catholic Primary School
St Bernadette's Catholic Primary School
St Catherine's Catholic Primary School
St Cuthbert's Catholic Primary School
St Gabriel's Catholic Primary School Serving the Community of Higher Folds
St James' Catholic Primary School
St Joseph's Catholic Primary School
St Jude's Catholic Primary School
St Marie's Catholic Primary School
St Mary & St John's Catholic Primary School
St Oswald's Catholic Primary School
St Patrick's Catholic Primary School
St Richard's Catholic Primary School
St Wilfrid's Catholic Primary School
St William's Catholic Primary School
Twelve Apostles' Catholic Primary School
St John Fisher Catholic High School
St Mary's Catholic High School
St Peter's Catholic High School